

St. Cloud Area Chamber of Commerce Student Summer Internship Program

(Position Description and duty examples can be found at UniteForSuccess.com)

Position Title: [Certified Nursing Assistant \(CNA\) / Home Health Aide \(HHA\)](#)

Start Date: [June 3](#)

Organization: [Quiet Oaks Hospice House](#)

End Date: [TBD](#)

Department: [Nursing](#)

Work Schedule: [Variable: 7 a.m. – 3:30 p.m. / 3 – 11 p.m. / Weekends](#)

Number of Openings: [1 position available](#) Hours per Week: [Variable](#)

Business or Company Profile: [8-bed residential hospice house – provides end of life care – comfort and support to residents and their families.](#)

Position Summary:

[Provide for resident's care to increase level of comfort, maintain personal hygiene and provide a safe, healthy environment.](#)

Position Description/Duties:

- Provide or assist resident in bathing, care of mouth, skin and hair.
- Assist residents in and out of bed and assist with ambulation.
- Turn residents in bed and position for comfort.
- Help prepare meals and assist residents with eating.
- Assist residents to the bathroom and/or in using bedpan, bedside commode or urinal.
- Attend orientation, in-services and monthly staff meetings.
- Change simple dressings or ostomy bags as directed.
- Take and record vital signs as directed.
- Change bed linens.
- Report change in the resident's condition and needs.
- Complete appropriate records.
- Other assignments as delegated by the supervising nurse.
- Understands the following physical requirements, proper body mechanics, and use of assistive devices including:
 - Lifting and/or carrying weights up to 35 lbs.
 - If greater than 35 lbs., assistive devices must be used.
 - Moving, assisting and/or helping lift patients.
 - Prolonged walking and/or standing.
 - Performs pushing/pulling movements.
 - Manual dexterity.
 - Working overhead.
 - Trained with smart sheet use, PALS, transfer belt, Hoyer lift.

Intern Qualifications & Position Instructions:

- **Must already possess a CAN or HHA certification.**
- **We will provide orientation and on-the-job training.**
- **Intern must complete a background check prior to their first day on the job.**

To provide the best experience possible for both the intern and their mentor, please provide an idea of how much time the mentor will be able to devote to their intern:

We will work closely with our intern! They will receive 100% supervision with an RN/LPN/CAN and 60% mentor support. This position is very hands-on!

There is a possibility the intern will be offered a part time job during the school year, or an entry level position post-graduation if their performance exceeds expectations during this summer internship.

Are you on the MTC bus line? ____ Yes No

Quiet Oaks Location:

We are located at 5537 Galaxy Rd, St. Cloud.

This is 9 miles south of the Chamber office, towards Luxemburg.